



# NIGP Voluntary Contribution Opportunity Visual

## The Opportunity: NIGP Audit Task Force

"It is not what we get, but who we become, what we contribute... that gives meaning to our lives."  
~ Tony Robbins



### What is the opportunity?

The NIGP Audit task force serves as the official liaison to the NIGP Governing Board in matters with the external auditor. The task force reviews financial statements and management reports submitted by the external auditor and recommends acceptance of the external auditor's report and staff's management report to the Governing Board.



### What impact will my contribution make on NIGP?

- Support the NIGP Governing Board through the review of financial documents to present a timely recommendation for the NIGP annual budget.
- Support transparency and reasonable assurance that the Institute's financial statements are accurate.



### What will I do as a member?

- Recommend the selection of the certified public accounting firm to perform the external, independent annual audit of the Institute; subject to approval by the Governing Board.
- Review the draft of the annual external, independent audit of the Institute.
- Present the annual audit to the Governing Board with any recommendations.



### What qualifications do I need to serve on the Audit Task Force?

- Hold a current NIGP membership as a public procurement practitioner or associate member.
- Finance experience; especially related to auditing and accounting, quality assurance and compliance.



### What commitments am I making if I'm selected to serve on this Task Force?

Active participation in:

- Task force calls as scheduled primarily during the fall months
- Reviewing the draft of the independent external audit of the Institute
- Committee NSite discussions
- Preparation for meetings by reviewing the agenda and meeting materials
- Three-year term, renewable once



### What do Audit Task Force members say about the experience?

*"I have always been an inquisitive and curious person that loved to work in a collaborative environment that provides credibility to a set of financial statements and gives the membership confidence that the accounts are true and fair."*

*Tony Reed, NIGP-CPP, CPPO, PMP, CSM  
Director, City of Baltimore, MD*

*"It is a great networking experience getting to know the NIGP Finance staff as well as collaborating with my fellow task force members. Based on my knowledge and experience, I feel I was able to provide value to the process of choosing an independent auditor to review the financial documents of the Institute."*

*Mark Later, CPA, CPPO  
Director of Fiscal Operations  
Ohio Bureau of Workers Compensation*

*"Volunteering is one of the ways I am able to give back to my profession. Volunteering on the Audit task force allows me to give back to my peers by validating the financial care NIGP places on its mission."*

*Denise Badillo, NIGP-CPP, CPPO, CPPB  
Purchasing Director  
City of North Charleston, SC*